



The South African Council on Higher Education (CHE) is an independent statutory body established by the Higher Education Act (Act No. 101 of 1997), and subsequently as the Quality Council for Higher Education in terms of the National Qualifications Framework Act (Act No 67 of 2008). In terms of its mandates, it advises the Minister of Higher Education and Training on all higher education issues and is responsible for quality assurance and promotion through its Higher Education Quality Committee.

Applications are invited from interested and suitably qualified candidates for appointment to the following position:

POSITION: DIRECTOR
DIRECTORATE: RESEARCH, MONITORING AND ADVICE
TOTAL COST OF EMPLOYMENT PACKAGE
R1 222 639.00 – R1 278 497.00 PA

The Research, Monitoring and Advice Directorate is responsible for conducting research and collating information on developments in higher education and publishing the information for the benefit of stakeholders. It also undertakes high quality research that informs advice to the Minister responsible for higher education and training, in accordance with the legislated mandate of the CHE. The Directorate furthermore convenes research colloquia, seminars and symposia; and oversees the management of the Higher Education Quality Committee's Information System (HEQCIS) for private higher education institutions.

Reporting to the Chief Executive Officer, the CHE seeks a person with appropriate experience and expertise to:

- Provide leadership and management of the Research, Monitoring and Advice Directorate;
- Establish and design a strategy and framework for research, monitoring and advice in line with the CHE's Strategic Plan for the MTSF period;
- Ensure that the Directorate complies with legislative requirements, compliance and risk management prescripts;
- Monitor and anticipate areas of relevant and impactful research and proactive advice to fulfil and enhance the research and advice roles of the CHE;
- Ensure up-to-date knowledge and understanding within CHE of sectoral developments;
- Manage, account and report as required on the annual performance planning, financial and human resources at the disposal of the Research, Monitoring and Advice Directorate in line with relevant plans, policies and prescripts;

- Communicate and liaise with higher education institutions, quality councils, the Department of Higher Education and Training and other stakeholders, as necessary;
- Any other reasonable and related tasks which may be assigned to the Director from time to time.

The successful candidate should have:

- A PhD in a relevant field plus extensive experience in the higher education sector;
- An understanding of the South African higher education system and the CHE's role in it, including in-depth knowledge of higher education policy and practice;
- An understanding of quality assurance and regulation in the South African context;
- A minimum of 8 years' experience either in higher education, or a related policy, research or knowledge development environment;
- A minimum of 5 years' experience in a senior managerial role;
- High level writing, analytical and presentational skills;
- Ability to manage projects, host colloquia and conferences, facilitate workshops and speak in public;
- An ability to direct the work of the Directorate proactively, efficiently and creatively;
- Knowledge and experience of data management and data analysis, and advanced computer literacy skills.

Competencies (knowledge/skills/attributes): The candidate must demonstrate the following competencies:

Building the vision; conceptual and strategic thinking; Organisational commitment; Coaching and developing others; managing change; intellectual capacity management; monitoring, evaluation and compliance management; systems thinking; developing and maintaining relationships; provide accurate budgetary plans; monitor expenses; exercise good judgment in making decisions; planning and organising; excellent interpersonal skills; ability to interact professionally with diverse individuals and groups; ability to develop and maintain good work related relationships; high level of professionalism, ethics and integrity.

APPLICATION PROCEDURES

To apply please submit a completed job application form available from the CHE website (www.fempowerpersonnel.com). A CV and certified copies of qualifications, accompanied by a detailed motivation regarding your suitability for the position, indicating how you meet each of the stipulated requirements, must be submitted. The names and contact numbers of three work related referees should be also be provided. **Applications not on the prescribed application form and submitted without the certified copies attached will not be considered.**

Applications must be forwarded to Fempower Personnel, for attention Ms. Lebogang Madika; either via e-mail to che1@fempower.co.za; alternatively by fax to 086 602 3541; or hand delivered to 10 Girton Road, Parktown North, Johannesburg.

Correspondence will be limited to shortlisted candidates. If you have not been contacted within 30 days after the closing date, please consider your application as unsuccessful. Shortlisted candidates will be required to undergo psychometric tests and competency assessments to determine their suitability for employment, aside from an interview.

Further details pertaining to conditions of service including remuneration are available from +27 12 349 3872 or email Mashiane.m@che.ac.za The CHE is committed to employment equity and aims to attract and retain talented individuals to achieve its equity objectives. Therefore, people from designated groups, including those with disabilities, are encouraged to apply.

Closing date: 06 March 2020

No late applications will be considered.

